

**HOUSING AUTHORITY OF NEW ORLEANS
BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 29, 2020**

RESOLUTION NO. 2020-21

WHEREAS, the Housing Authority of New Orleans (HANO) issued RFP #17-913-16 to procure termite treatment services at the Fischer IV and IVA Housing Community on June 7, 2017; and

WHEREAS, HANO entered Contract #17-913-16 with Bay Pest Control Services to provide termite treatment services at the Fischer IV and IVA Housing Community on August 7, 2017; and

WHEREAS, because the initial contract amount totaled no more than \$46,005.00, HANO entered into the contract under the authorization of HANO Executive Director Gregg Fortner on August 7, 2017; and

WHEREAS, HANO found the services of Bay Pest Control Company to be acceptable in the initial contract term of two years, and therefore exercised its first option to extend the term of contract via Amendment #1 for an additional year on August 1, 2019; and

WHEREAS, HANO entered into Amendment #1 of the contract under the authorization of HANO Executive Director Gregg Fortner because the total amount of the contract that included Amendment #1 was for an amount less than \$150,000.00; and

WHEREAS, the term of the contract under Amendment #1 to the contract expired by its own terms on August 7, 2020 and

WHEREAS, HANO found that the services of Bay Pest Control Company continue to be acceptable, and therefore decided to exercise the second of the three one-year options that are contained in the terms of Contract #17-913-16, Amendment #2, when Amendment #1 expired by its own terms on August 7, 2020; and

WHEREAS, it was necessary for the continuation of the contract and the termite treatment services that HANO Executive Director Evette Hester execute Amendment #2 prior to the regular meeting of the HANO Board of Commissioners on September 29, 2020; and

WHEREAS, HANO executed Amendment #2 to the contract and extended the termite treatment services provided by Bay Pest Control Company for an additional year on August 7, 2020; and

WHEREAS, HANO also executed Amendment #3 to the contract to modify the scope of services and the cost to perform termite control services at the additional parts of its Fischer Housing Community known as Fischer Senior Village, Fischer I, and Fischer III on August 28, 2020;

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THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of New Orleans hereby approves and ratifies Amendment #2 and Amendment #3 to Contract #17-913-16 with Bay Pest Control Services to provide termite treatment services at its Fischer Housing Community that were executed by HANO on August 7, 2020 and August 28, 2020.

Executed this 29th Day of September, 2020

APPROVAL:

A handwritten signature in cursive script, appearing to read "Debra Joseph", is written over a horizontal line.

DEBRA JOSEPH
PRESIDENT, BOARD OF COMMISSIONERS



September 29, 2020

MEMORANDUM

To: Board of Commissioners
President Debra Joseph, Vice President Isabel Barrios,
Commissioner Avery Foret, Commissioner Sharon Jasper,
Commissioner Carol Johnson, Commissioner Monika McKay,
Commissioner Hyma Moore, Commissioner Kim Piper and
Commissioner Bill Rouselle

Through Evette Hester
Executive Director

From: Shelley Smith
Deputy Executive Director

Re: Ratification of Amendment to Contract #17-913-16 for Termite Control
Services at Fischer

On August 7, 2017, the Housing Authority of New Orleans (HANO) awarded a contract to Bay Pest Control Company to perform an initial inspection and termite treatment services in the amount of \$46,005.00, and annual termite treatment services in the amount of \$4,497.00/year, for up to four (4) years, at the Fischer IV and IVA Housing Community, pending United States Department of Housing and Urban Development (HUD) Funding. Because the known term of the contract was for an amount less than \$150,000.00, HANO entered into the contract under the authorization of HANO Executive Director Gregg Fortner on August 7, 2017, 2017.

As stated in Contract No.: 17-913-16; Termite Control Services at the Fischer Housing Community, Article III – Term of Contract/Option Period, the contract shall be for an initial period of two (2) years, with an option to extend for up to three (3) additional one-year periods. If an option is exercised and the total amount of the contract meets or exceeds the Small Purchase Threshold amount of \$150,000.00, approval of the option(s) must be requested of HANO's Board of Commissioners."

Finding the services of Bay Pest Control Company to be acceptable, HANO exercised its first option to extend the term of contract via Amendment #1 on August 1, 2019. Because the total amount of the contract that included Amendment #1 was for an amount less than \$150,000.00, HANO entered into the contract under the authorization of HANO Executive Director Gregg Fortner.

Amendment #1 of the contract expired by its own terms on August 7, 2020. Finding that the services of Bay Pest Control Company continued to be acceptable, HANO decided to exercise the second of the three one-year options that are contained in the terms of Contract #17-913-16. However, because the second of the three one-year options of the contract (hereinafter "Amendment #2") expired on August 7, 2020, it was necessary for HANO Executive Director

Evette Hester to execute Amendment #2, prior to the regular meeting of the HANO Board of Commissioners on September 29, 2020.

In addition, on August 28, 2020 HANO Executive Director Evette Hester executed a third amendment to the contract (hereinafter "Amendment #3") which modifies the scope of services and the cost to perform termite control services at the remainder of the site (Fischer Senior Village Fischer I, and Fischer III). The modification to the contract that is made by Amendment #3 is necessary to ensure property-wide termite control. The Amendments for review and ratification by the HANO Board of Commissioners state as follows:

Amendment #2:

The Housing Authority of New Orleans hereby extends the Contract period set forth in the Contract Documents under the section titled, "Article III – Term of Contract/Option Period", by an additional year. The contract shall expire on August 7, 2021.

Amendment #3:

- 1) The Housing Authority of New Orleans hereby modifies the contract document, Article I – Scope of Services, to include subterranean termite and Formosan termite control services to be performed at the Fischer Senior Village, Fischer I, and Fischer III Housing Communities.
- 2) The Housing Authority of New Orleans hereby further modifies the contract document, Article II – Contract Type/Price, by adding an additional Ninety-Three Thousand, Eight Hundred Thirty-Nine Dollars (\$93,839.00), to perform an initial inspection and termite treatment services, and annual inspection and preventative treatment services at the Fischer Senior Village, Fischer I, and Fischer III Housing Communities.

HANO asks the Board of Commissioners of the Housing Authority of New Orleans to hereby approve Amendment #2 and Amendment #3 to Contract #17-913-16 with Bay Pest Control Company for Termite Control Services at Fischer to extend the term of contract for an additional year and to modify the scope of services and the cost to perform termite control services at the remainder of the site.